

B - PHYSICIAN FEE SCHEDULE (MFSDB)

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-----B E S S-----	
OPTION ==> 1	
***** * PRIMARY OPTION MENU * *****	
Enables you to access the Part B Subsystems and several Options	
1 PHYSICIAN/SUPPLIER DATA	- Part B Carrier Data
2 HCPCS SYSTEM	- HealthcareCommon Procedure Coding System
3 FOCUSED MEDICAL REVIEW PILOT	- Carrier Performance Monitoring
4 PART B CARRIERS	- Names Numbers and Locality Designations
5 DIAGNOSES SUMMARIES	- Diagnoses Statistics
6 BESS GLOSSARY	- BESS Data Element Definitions
7 PERSONNEL DIRECTORY	- Names, Numbers of BESS Personnel
8 SYSTEM INFO	- Program Function Key Usage
9 SAME DAY BILLING (5%)	- Physician Billing Patterns (5% Sample)
L LIMITATIONS	-Limitations panel
T TUTORIAL	- Help with using BESS
X EXIT	- End
F1 : Help	F3 : Exit

From the *Primary Option Menu Screen* select Physician/Supplier Data option.

Type **1**

Press **Enter**

and the system displays the *Physician/Supplier Data Primary Option Menu Screen* with the cursor positioned at the **OPTION ==>** prompt

```
-----B E S S-----
OPTION ==> 2

*****
*   PHYSICIAN/SUPPLIER DATA   *
*   PRIMARY OPTION MENU       *
*****

      ENABLES YOU TO ACCESS 4 PRIMARY SUBSYSTEMS

1 User Extract           - Retrieval of user-defined Part B data
2 Physician Fee Schedule - Access to MFSDB Payment Amounts
3 Procedure Summary      - Access to master file
4 Descriptive Statistics - Data book of statistics
T Tutorial               - Help with using BESS
X Exit                   - End

F1 : Help                F3 : Exit
```

Using the Physician/Supplier Data Primary Option Screen

OPTION ==> Specifies the subsystem you want to access.

To access the Medicare Fee Schedule Database (MFSDB),

Type **2**

Press **Enter**

and the system displays the *Physician Fee Schedule Year Selection Screen* with the cursor positioned at the **OPTION ==>** prompt.

```
-----B E S S-----
OPTION ==>

*****
*      PHYSICIAN FEE SCHEDULE      *
*      YEAR SELECTION              *
*****

SELECT THE DATA YEAR (EX: 2003): 2002

F1 : HELP      F3 : EXIT
```

Using the Physician Fee Schedule Year Selection Screen

The example uses *2002 payment amounts*.

Type **2002**
Press **Enter**

and the system displays the *Physician Fee Schedule Amounts Screen* with the cursor positioned at the **OPTION ==>** prompt.

```
-----B E S S-----
OPTION ==> 1

*****
*      PHYSICIAN FEE SCHEDULE      *
*      AMOUNTS                     *
*****

OPTIONS:
1 BROWSE                - On-line access to the MFSDb
2 BATCH PROCESSING      - Extract data and produce hardcopy output
3 DOWNLOAD              - Prepare mainframe file to be downloaded

F1 : HELP      F3 : EXIT
```

Using the Physician Fee Schedule Output Screen

OPTION ==> Specifies the option you want to access.

Type **1** to view and browse the payment amount data for all years

Type **2** to produce a hardcopy of the output

Type **3** to create a mainframe file for downloading

To begin

Type **1**

Press **Enter**

The system displays the BESS MFSDb Browse Screen.

OPTION 1 - BROWSE

-----BESS MFSDB BROWSE-----

2001 and 2002 Physician Fee Schedule Payment Amounts

**Enter the selection criteria. You must enter PROCEDURE CODE.
CARRIER NUMBER, REGION CODE, and LOCALITY CODE are all optional.**

1) **PROCEDURE CODE:** 66984
2) **CARRIER NUMBER:** 00900
3) **REGION CODE:**
4) **LOCALITY CODE:**

F1: HELP F3: EXIT

Using the MFSDB Browse Screen

This screen enables you to choose the selection criteria that will define your browse query.

- 1) **PROCEDURE CODE:** Specifies the procedure for which you request data.

Type the **required** procedure code.

The example uses **66984**.

Type **66984**

Press **[Tab]** to the **CARRIER NUMBER** prompt.

- 2) **CARRIER NUMBER:** Specifies the carrier number for which you want data.

Type the carrier number at this prompt; this entry is optional. If you do not enter a specific carrier number, the system displays data for **all** carriers.

The example uses **00900**.

Type **00900**

Because the example does not use either region code or locality code, press **Enter**

and the system displays the *MFSDDB Browse Data Screen*, which enables you to view but not edit information;

-----BESS MFSDDB MASTER----- Row 1 to 8 of 8							
COMMAND ==>							
2001 and 2002 PHYSICIAN FEE SCHEDULE PAYMENT AMOUNTS							
PF KEYS				-- USER SELECTION CRITERIA --			
PF1 - HELP							
PF3 - END				2002 STATUS=	ACTIVE	PROCEDURE	- 66984
PF7 - UP				2001 STATUS=	ACTIVE	CARRIER	- 00900
PF8 - DOWN						REGION	-
						LOCALITY	-

	M	L	2001	2001	2002	2002	
	O	O	NON-FAC	FACILITY	NON-FAC	FACILITY	
SEQ	D	CARR	C	FEE	FEE IND	FULL FEE	FULL FEE
001		00901	01	763.28	763.28	686.65	686.65
002		00901	99	726.85	726.85	652.09	652.09
***** Bottom of Data *****							

OPTION 2 - BATCH

If you select option 2 from the *Physician Fee Schedule Amounts Screen*, the system displays the *MFSDB Batch Screen*.

```

-----BESS MFSDB BATCH-----
PHYSICIAN FEE SCHEDULE PAYMENT AMOUNTS

HCPCS RANGE: FROM: 66984      TO: 66998
HCPCS CODES (UP TO 6): 33510  33516
REGION:                CARRIER:

*****

SORT OPTION - THE SYSTEM DISPLAYS THE OUTPUT IN PROCEDURE CODE SEQUENCE. IF
YOU WANT THE SYSTEM TO DISPLAY OUTPUT IN A DIFFERENT SEQUENCE, PLACE AN X BY
ONE OF THE SEQUENCES LISTED BELOW.
    PROCEDURE / MODIFIER / REGION / CARRIER / LOCALITY
    PROCEDURE / CARRIER / LOCALITY / MODIFIER
    PROCEDURE / REGION / CARRIER / LOCALITY / MODIFIER
    PROCEDURE / MODIFIER / PAYMENT AMOUNT
    PROCEDURE / MODIFIER / CARRIER / PAYMENT AMOUNT
    PROCEDURE / MODIFIER / REGION / CARRIER / PAYMENT AMOUNT

F1: HELP      F3: EXIT
  
```

Using the MFSDB Batch Screen

1. **HCPCS RANGE: FROM: TO:** Specifies the range of codes for the request.

Enter the first valid five-digit code at the **FROM:** prompt. The example uses **66984**.

Press **Tab**

Enter the second valid five-digit code at the **TO:** prompt. The example uses **66998**.

Press **Tab**

2. **HCPCS CODES (UP TO 6)** Specifies individual codes for the query. If you are also requesting a range, this field identifies those codes that do not fall within that range.

Enter the first HCPCS code. The system automatically moves the cursor to the second of six

available positions that enable you to enter more than one code. If you select less than six codes, continue to press **Tab**. The example uses **33510** and **33516**.

3. **REGION** Specifies the region for which you request data.

Type the region code at this prompt; this entry is optional.

The example does *not* use a region code.

Press **Tab** to the **CARRIER** prompt.

4. **CARRIER** Specifies the carrier for which you request data.

Type the carrier number at this prompt; this entry is optional.

The example does *not* use a carrier number.

Press **Tab** to the **SORT OPTION** prompt.

5. **SORT OPTION** Specifies the sequence in which you want the system to produce your report.

Unless you choose one of these options, the system produces the report in the following sequence, which is the system default.

PROCEDURE / MODIFIER / REGION/CARRIER / LOCALITY

Press **Tab** to the option you want.

Type **X** at *only* one of the six sort options displayed on the screen.

When you complete your request, press **Enter** and the system displays the *BESS Output Options Screen*.


```
-----BESS OUTPUT OPTIONS-----
OPTION ==>

ENTER CMS ACCOUNT NUMBER (11 POSITIONS) ==>

TO PRINT A REPORT, ENTER OUTPUT INFORMATION FOR 1, 2, OR 3 BELOW:

1. HIGH SPEED PRINTER (2-DIGIT ID) ==>
2. XEROX PRINTER BINDING CODE ==>
   BN = BOUND  NB = UNBOUND  WH = UNBOUND WITH HOLES

ENTER NUMBER OF COPIES FOR OPTIONS 1 OR 2 ABOVE ==> 1

3. LOCAL OR PC PRINTER (8-POSITION ID) ==>

TO CREATE A FILE FOR DOWNLOAD, ENTER Y AT OPTION 4:

4. CREATE A FILE FOR DOWNLOAD (Y) ==>

F1: Help      F3: Exit
```

Using the Output Options Screen

This screen explains the procedure for printing a report and creating a file for download. Please note that any file you create for download is saved at the CMS Data Center (HDC) for 24 hours only. As a BESS user, you can send *any* report *anywhere* at *any time*, but note the explanations below for each print option.

ENTER CMS ACCOUNT NUMBER (11 POSITIONS):

The HDC requires that you *must* enter a valid account number or the account number you used to login to TSO.

TO PRINT A REPORT ENTER OUTPUT INFORMATION FOR 1, 2, OR 3 BELOW

1. HIGH SPEED PRINTER (TWO-DIGIT ID) ===>

(This option specifies the ID used for remote printers and is used almost exclusively by the CMS Central and Regional Offices.)

2. XEROX PRINTER BINDING CODE ===>

BN = BOUND ND = UNBOUND WH = UNBOUND WITH HOLES

ENTER NUMBER OF COPIES FOR OPTIONS 1 OR 2 ABOVE ===> 1

*(This option applies to CMS Central Office **only**.)*

3. LOCAL OR PC PRINTER (EIGHT-POSITION ID) ===>

(This option enables you to generate reports at a local or your individual printer.)

TO CREATE A FILE FOR DOWNLOAD, ENTER Y AT OPTION 4

4. CREATE A FILE FOR DOWNLOAD (Y) ===>

Enter Y for Yes and this option creates a mirror-image of the hard copy. It is your responsibility to transfer this file to your PC. Remember that the file is housed at the HDC for 24 hours only.

Since the example uses **HARDCOPY**, choose the printer you want to use and type ***your input***

Press **Enter**

and the system displays the *** *Screen*.

```
JOB XXXXMFSD(JOBXXXXX) SUBMITTED
***
```

This message indicates that your requested hardcopy report has been successfully submitted; press **Enter** when the system displays the *** prompt.

OPTION 3 - DOWNLOAD

If you select option 3 from the *Physician Fee Schedule Amounts Screen*, the system displays the *MFSDB Download Screen*.

BESS-----BESS MFSDB DOWNLOAD-----BESS-	
OPTION====>	
ENTER THE SELECTION CRITERIA.	
CARRIER NUMBER: 00900	
LOCALITY CODE:	(OPTIONAL)
F1: HELP	F3: EXIT

Using the MFSDB Download Screen

To select data values, press **Tab** to the **CARRIER NUMBER** prompt.
You must enter the **CARRIER NUMBER**, but **LOCALITY CODE** is optional.

The example uses carrier **00900**. Type **00900** at the **CARRIER NUMBER** prompt.

Press **Enter**

and the system displays the *MFSDB Download Confirmation Screen*.

```
-----BESS MFSDB DOWNLOAD CONFIRMATION-----
OPTION ==>

USER:                                TIME:

THE FOLLOWING DATA WILL BE EXTRACTED FROM THE 2002 MEDICARE FEE SCHEDULE
DATABASE. IF THE SELECTIONS ARE CORRECT, PRESS ENTER. IF YOU WISH TO RE-ENTER,
PRESS F3.

CONDITIONS: CARRIER: 00900          LOCALITY:

F1: HELP          F3: EXIT
```

Using the MFSDB Download Confirmation Screen

This screen provides a summary of the data you selected.

If the summary is correct, press **Enter**.

If you need to revise the summary, press **F3**.

Press **Enter** and the system displays the *MFSDB Download File Description*.

```

-----BESS MFSDB FILE DESCRIPTION-----

OPTION ==>
USER: XXXX                                TIME: XX:XX
TIME INTERVAL: YEAR 1998

A BATCH JOB WILL BE RELEASED TO CREATE THE FOLLOWING FILE. THE FILE WILL BE
DELETED FROM THE HDC MAINFRAME AFTER 24 HOURS. USERS SHOULD DOWNLOAD THE
FILE AS SOON AS POSSIBLE.

FILE NAME: XXXX.XXXXXXXXXX.XXXXXXXXXX.XXXXXXXXXX    RECORD SIZE: XXX

RECORD KEY: HCPCS (5A) MODIFIER (2A) CARRIER (5A) LOCALITY (2A) FILLER (3N)

STATUS CODE CY   X(1)   STATUS CODE PY   X (1)   FULL FEE CY       9(7)V99
FULL FEE PY      9(7)V99   SOS FULLFEE CY   9(7)V99   SOSFULLFEE PY     9(7)V99
PAYMT AMT CY     9(7)V99   PAYMT_AMT PY   9(7)V99   SOS PAY AMT CY    9(7)V99
SOS PAY AMT PY   9(7)V99   PAYMENT IND CY 9(1)     PAYMENT IND PY    9(1)
SURGERY IND CY   9(1)     SURGERY IND PY 9(1)

***** DEPRESS THE PRINT SCREEN KEY AND SAVE *****

F1: HELP          F3: EXIT

```

Using the MFSDB Download File Description Screen

This screen provides descriptive information on the file you created for downloading. **Always** print this screen since it contains the file name, record layout, and file characteristics you need to complete the downloading process.

If you choose to cancel your downloading, press **F3**.

To continue processing your file, press **Enter**. The system displays the following screen.

```

JOB XXXXMFSD(JOBXXXXX) SUBMITTED
***

```

This message indicates that your request has been successfully submitted for downloading. Press **Enter** at the *** prompt.